



Student Enrolment Policy

Updated: May 2019

Review: May 2021

Rationale

Catholic education at St Augustine's Primary School is a living expression of the dynamic and evolving tradition of the Church. Catholic schools exist as

- an integral part of the Church's mission to the world,
- part of parish and are intrinsically connected with each other.

Children, by virtue of Christian baptism, have a right to education in the faith.

We have a responsibility to provide places for those who wish to experience our Christian approach to education.

Policy

We are committed to:

- Providing for all baptised Catholics who seek a place where their faith may be nurtured.
- Accepting all who seek a place subject to confirmation of their support and respect for the Catholic nature and practices of the schools.

Procedures

All parents who wish to enrol their children are required to complete an Enrolment Form either via the online portal on the school website or by filling out a paper copy which is available at the school office. Before an enrolment can be considered parents will need to meet with the Principal. A letter confirming the acceptance or non-acceptance of enrolment or will then be sent to the parents.

Kindergarten Enrolments. The enrolment period for Kindergarten in the following year opens in early May and opens for 3 weeks. Once all new parents are interviewed, letters of offer are then sent.

Enrolment in Years 1-6 or mid-year enrolments. Enrolment applications for other grades are accepted throughout the year and offers of places are made depending on space and eligibility.

PTO

Enrolment Criteria

The priority for enrolment into St Augustine's Primary School is for children living within the catchment area who are:

1. Catholic students. Preference for enrolment will be given to children who are baptised Catholics that are known and involved members of a Parish then Catholic families of the Parish who participate irregularly in the life and worship of a Parish.
2. Siblings of currently enrolled students.
3. Not Catholic but are open to the spiritual and religious possibilities offered by a Catholic school.

Important notes

- To be eligible/considered for Kindergarten children must turn 5 years of age on or before 31 July during the year of enrolment to Kindergarten.
- St Augustine's Primary School works with other Catholic primary schools in the local area and consequently has geographical boundaries that govern enrolments. The catchment area for St Augustine's is as follows:
 - North: the southern side of Bucca Road, Moonee Beach on the western side of the Highway, and the southern side of Tiki Road, Moonee Beach on the eastern side of the Highway
 - South: the northern side of Englands Road, Boambee on the western side of the Highway and the northern side of Boambee Creek, on the eastern side of the Highway.
 - West: the townships and surrounding areas of Nana Glen, Glenreagh, Upper Orara, Lowanna and Ulong are inside the catchment area.
 - Note that students outside this catchment area may be accepted due to pastoral reasons at the discretion of the Principal.
- It is a condition of enrolment that every child, regardless of background will be expected to participate fully in all class Religious Education lessons and activities including prayers and attendance at class and school Masses and Liturgies.
- It is a requirement that parents are open and honest on the enrolment application, especially in regards to any special needs, diagnosis, health requirements, visas, history of violence, custody arrangements and to keep the school up to date of any changes to these. If on any occasion parents do not disclose full details regarding any of these areas the enrolment may be deemed invalid.
- It is a condition of enrolment that parents/carers do not disparage, defame or bring the school, employees or the Catholic Church into disrepute. This includes the use of social media.
- Note that an enrolment at St Augustine's Primary School does not constitute an enrolment at St John Paul College.
- The Principal has final decision as to whether enrolments are accepted.

Parental commitment

It is a condition of enrolment that in making an application to enrol a child, parents are showing that they are prepared to commit themselves to working in cooperation with school personnel for the benefit of their child.

In accepting enrolment parents commit to working with the school, to follow school policies and guidelines, including the School Fees Policy, which govern school practices.